

CONDUCT EXPECTATIONS FOR PROGRAM STAFF

As a condition of providing services to _____, Program staff must read and sign these Conduct Expectations prior to working with minor participants.

I AGREE TO THE FOLLOWING

- I will be a positive role model for minors and other Program participants and will carry out all my responsibilities in an appropriate and respectful manner.
- I understand that I am responsible for reading and abiding by any rules and guidelines set by the Program, as well as all applicable laws, and University policies and regulations.
- I will be vigilant in supervising and accounting for minors and other Program participants throughout the duration of program activities.
- I will only release minors to authorized parents, guardians, or other adults as requested in writing by the parent or guardian.
- I will carry out program activities in a way that ensures adequate levels of supervision and avoids one-on-one interactions with minors.
- I understand that if a one-on-one interaction is necessary, I will meet in an open, well illuminated area visible to other Program staff.
- I will limit communication with minors to topics related to sanctioned activities and will include a second adult in any direct electronic communications (i.e. text messaging, email, phone, social media, etc.).
- I will promptly respond to incidents concerning the health and safety of minors and other Program participants, and will act swiftly to report known or suspected instances of child abuse or neglect in accordance with Connecticut State Law and University Reporting Requirements.
- I understand that parent or guardian permission is needed in advance of capturing and using any media (i.e. photos, videos, recordings, etc.) containing minors, and that such media will only be used for its intended purpose.

I understand and agree to abide by the above referenced Conduct Expectations. I acknowledge that any violation of the Conduct Expectations listed above could lead to disciplinary action, up to and including termination from program activities.

Name (print): _____ Signature/Date: _____